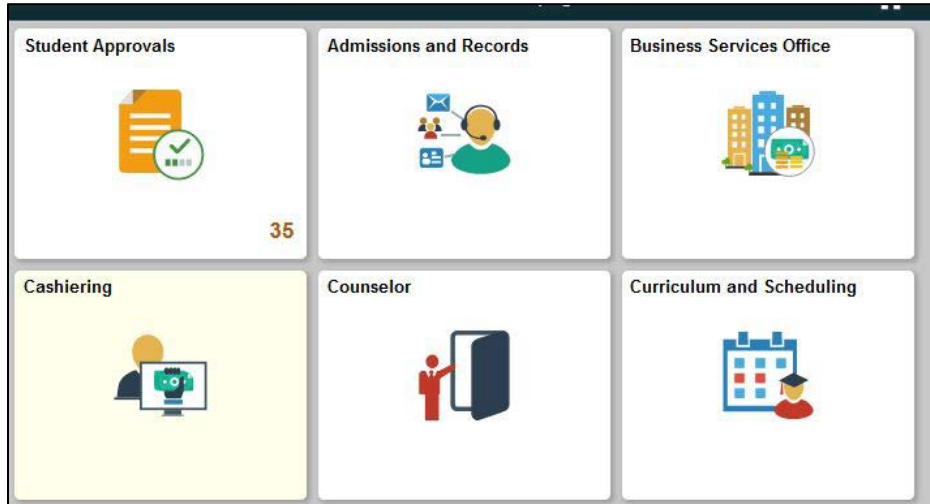
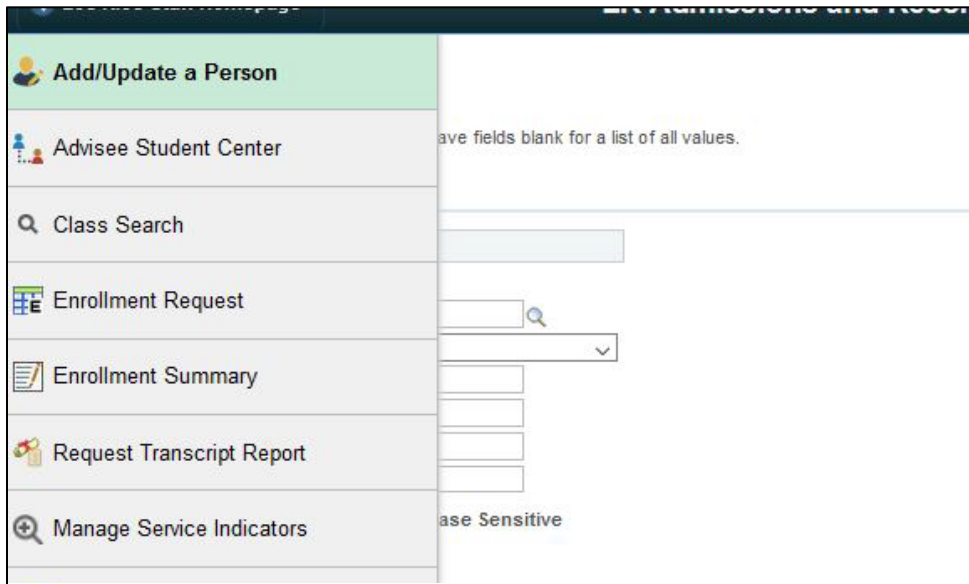


Service Indicators in PeopleSoft

From the home screen click Admissions and Records. If you do not have an Admissions and Records tile, use the Search feature to find Manage Service Indicators.



Click Manage Service Indicators.



Enter the students ID number and click search.

Manage Service Indicators

Enter any information you have and click Search. Leave fields blank for a list of all values.

[Find an Existing Value](#)

Search Criteria

ID begins with

Academic Career = SCC:

National ID begins with

Campus ID begins with

Last Name begins with

First Name begins with

Case Sensitive

Limit the number of results to (up to 300):

[Search](#) [Clear](#) [Basic Search](#) [Save Search Criteria](#)

Click on the DSM or PRB hyperlink you wish to remove.

Display Institution Refresh

[+ Add Service Indicator](#)

Service Indicator Summary [Personalize](#) | [Find](#) | [View All](#) | [Print](#) | [First](#) | [1-6 of 6](#) | [Last](#)

Code	Code Description	Reason Description	Institution	Start Term	End Term	End Term Description	Start Date	End Date
DAU	Degree Applicable Unit Max	Over 90 Degree Applicable Units	LRCCD	1139	FA 2013		01/10/2014	
DSM	Dismissal	Academic/Progress Dismissal	LRCCD	1209	FA 2020		01/25/2021	
EMP	Student is Los Rios Employee	Student is Los Rios Employee	LRCCD	1153	SP 2015		12/05/2014	
ONB	External transcript on ONBASE	External College Transcript	LRCCD	0000	Begin Term		01/15/2008	
SSM	Student Success Matriculation	Matriculation Grandfathered	LRCCD	1143	SP 2014		01/30/2014	
SUP	Supplemental Form Needed	Supplemental Form Needed	LRCCD	1213	SP 2021		10/26/2020	

[+ Add Service Indicator](#)

Click Release and then confirm that you want to release the hold.

New Window |

Edit Service Indicator

Laura Wong 0001822 Release

*Institution Los Rios Comm College District

*Service Indicator Code Dismissal

*Reason Academic/Progress Dismissal

Description

Effect Negative Service Indicator

Effective Period

Start Term FA 2020 End Term

Start Date End Date

Assignment Details

*Department Los Rios CC District

Reference

Amount Currency

Contact Information

Contact ID Contact Person

Placed Person ID Placed By

Placed Method

Are you sure you want to release this Service Indicator?

Click Add Service Indicator to add the positive indicator Readmit.

Manage Service Indicators

Laura Wong 0001822

Display Effect Institution Refresh

[+ Add Service Indicator](#)

Service Indicator Summary									
Code	Code Description	Reason Description	Institution	Start Term	End Term	End Term Description	Start Date	End Date	
DAU	Degree Applicable Unit Max	Over 90 Degree Applic Units	LRCCD	1139	FA 2013		01/10/2014		
EMP	Student is Los Rios Employee	Student is Los Rios Employee	LRCCD	1153	SP 2015		12/05/2014		
ONB	External transcript on ONBASE	External College Transcript	LRCCD	0000	Begin Term		01/15/2008		
SSM	Student Success Matriculation	Matriculation Grandfathered	LRCCD	1143	SP 2014		01/30/2014		
SUP	Supplemental Form Needed	Supplemental Form Needed	LRCCD	1213	SP 2021		10/26/2020		

[+ Add Service Indicator](#)

Click RAD (you can also type in RAD).

*Institution Los Rios Comm College District

*Service Indicator Code

*Reason

Description

Effect

Effective Period

Start Term

Start Date

Assignment Details

*Department

Reference

Amount

Contact Information

Contact ID

Placed Person ID

Comments

0 characters remaining

Services Impacted

Impacts are associated with the selected Service Indicator Code.

Look Up Service Indicator Code

Cancel Help

Search Results

View 100 First 1-24 of 24 Last

Service Indicator Cd	Description
ADD	Restricts all enrollment
ADV	Advanced Education Student
ATH	Athletic Restriction
B12	Visitor Visa Enrlmt Not Allowd
DIS	Discipline
DND	Do Not Drop
DSM	Dismissal
DTH	Student is deceased
DUP	Duplicate ID-Awaiting Deletion
EAD	Early Admit
EOP	Special for EOPS P-0 Reg
EXP	Expulsion
FDH	Financial Aid Disb Hold
FIN	Financial Restrictions
INT	International Students
LIB	Library Fines
MTC	Matriculation Control Group
MTR	Matriculation Required
P.5	Priority .5 Registration
PRB	Probation
RAD	Readmit Student
SEC	Security
SUP	Supplemental Form Needed

Under Reason choose PETN if the student is petitioning or AUTO if the student is doing well but is still on DSM because of cumulative GPA/progress.

The screenshot shows the 'Add Service Indicator' form in a web application. The form is partially filled out with the following information:

- Institution:** LRCCD (Los Rios Comm College District)
- Service Indicator Code:** RAD (Readmit Student)
- Reason:** PETN (Petition for Reinstatement)
- Description:** Petition for readmit after dismissal has been approved.
- Effect:** Positive Service Indicator

The 'Effective Period' section includes:

- Start Term:** 0000
- Begin Term:** (empty)
- End Term:** (empty)
- Start Date:** 01/25/2021
- End Date:** (empty)

The 'Assignment Details' section includes:

- Department:** LRD
- Reference:** (empty)
- Amount:** 0.000

The 'Contact Information' section includes:

- Contact ID:** (empty)
- Placed Person ID:** 0002245

The 'Comments' section has a text area with '2000 characters remaining'.

The 'Services Impacted' section shows 'No impacts are associated with the selected Service Indicator Code.'

At the bottom, the 'Service Indicator Date Time' is 01/25/2021 8:40:07AM and the 'User ID' is W0002245. The user is identified as Goff, Kimberly M.

A 'Look Up Reason' pop-up window is open, showing search results for reasons:

Reason	Description
AUTO	Automatically Readmitted
PETN	Petition for Reinstatement

Make sure to enter the Start Term and click OK.

Edit Service Indicator

Laura Wong 0001822 Release

*Institution Los Rios Comm College District

*Service Indicator Code Readmit Student

*Reason Petition for Reinstatement

Description

Effect Positive Service Indicator

Effective Period

Start Term SP 2021 End Term

Start Date End Date

Assignment Details

*Department Los Rios CC District

Reference

Amount Currency

Contact Information

Contact ID Contact Person

Placed Person ID Placed By

Placed Method Release Process

Comments

2000 characters remaining

Services Impacted

No impacts are associated with the selected Service Indicator Code.

Service Indicator Date Time 01/25/2021 8:40:07AM
User ID W0002245 Goff, Kimberly M.

OK Cancel Apply

You can now see the RAD service indicator and that the DSM indicator is gone.

New Window | Help | Per

Manage Service Indicators

Laura Wong 0001822

Display Effect Institution Refresh

+ Add Service Indicator

Service Indicator Summary									
Code	Code Description	Reason Description	Institution	Start Term	End Term	End Term Description	Start Date	End Date	
DAU	Degree Applicable Unit Max	Over 90 Degree Applicable Units	LRCCD	1139	FA 2013		01/10/2014		
EMP	Student is Los Rios Employee	Student is Los Rios Employee	LRCCD	1153	SP 2015		12/05/2014		
ONB	External transcript on ONBASE	External College Transcript	LRCCD	0000	Begin Term		01/15/2008		
RAD	Readmit Student	Petition for Reinstatement	LRCCD	1213	SP 2021		01/25/2021		
SSM	Student Success Matriculation	Matriculation Grandfathered	LRCCD	1143	SP 2014		01/30/2014		
SUP	Supplemental Form Needed	Supplemental Form Needed	LRCCD	1213	SP 2021		10/26/2020		

+ Add Service Indicator