

# Department of Human Assistance

## Self-Initiated Programs (SIPs) and

## Vocational Training and Education (VTR)

### Approved Occupation Categories for SIPs and VTR

Updated July 2013 based on local Employment Development Department Labor Market Information Division and Occupational Research Group data primarily for entry level jobs, as well as information from Los Rios Community College District, the County Regional Occupational Program, and the Sacramento Employment and Training Agency.

#### Attachment 1

<p><b>A</b></p> <p>Accountant and Auditors</p> <p>Accounting and Auditing Clerks</p> <p>Administrative Assistant/Clerk</p> <p>Advertising Occupations</p> <p>Agricultural Business</p> <p>Agricultural Occupations Seasonal</p> <p>Apartment Manager/Property Manager</p> <p>Architecture Technology G</p> <p>Auto Body Painting &amp; Repair</p> <p>Auto Detailer</p> <p>Auto Parts Counter Person</p> <p>Automotive Technology (Smog Tech)</p> <ul style="list-style-type: none"> <li>Automotive/Watercraft service Attendant</li> </ul> <p>Aviation Service Worker (Airport-Variou)</p> <ul style="list-style-type: none"> <li>Aircraft Dispatcher</li> </ul> <p><b>B</b></p> <p>Billing/Account Collections</p> <p>Billing, Cost or Rate Clerk</p> <p>Bookkeeper</p> <p>Bread &amp; Pastry Chef</p> <p>Building Inspector</p>	<p>Building &amp; Maintenance Engineer/Technician</p> <p>Bus/Van/Truck Driver</p> <p>Business</p> <p>Gaming Machine Maintenance &amp; Repair staff</p> <p>Butcher/Meat Cutter</p> <p><b>C</b></p> <p>Call Center Operator</p> <p>Caregiver - Various</p> <p>Carpet/Flooring Installer</p> <p>Cashier</p> <p>Certified Nurse Assistant (CNA)</p> <p>Child Care (Early Childhood Caregivers &amp; Assistants)</p> <p>Clerk</p> <ul style="list-style-type: none"> <li>Claims</li> <li>General</li> <li>Office</li> <li>Payroll/Assistant</li> <li>Rental</li> <li>Shipping/Receiving</li> <li>Stock/Order filler</li> </ul> <p>Clerical Worker – Various Industries</p> <p>Combined Food Preparation &amp; Servers, Including Fast Food</p> <p>Communications/Media Technology</p>	<p>Computer Database Administrator</p> <p>Computer Graphics Technician</p> <p>Computer Maintenance/Repair</p> <p>Computer Operator</p> <p>Computer Parts Assembler</p> <p>Computer Programmer/Aide</p> <p>Computer Systems Analyst</p> <p>Concession &amp; Coffee Shop worker</p> <p>Construction - Various *</p> <p>Carpenters * Cabinet Makers *</p> <p>Concrete/Masonry *Iron &amp; Rebar* Brick Layers *</p> <p>Stucco *Framers *</p> <p>Drywall/Plaster *Taper *</p> <p>Roofers *Tile &amp; Marble Setters</p> <p>Cook/Chef</p> <p>Correction Officer</p> <p>Cost Estimator – Various Industries</p> <p>Counter Attendants, Cafeteria, Food Service</p> <p>Counter Clerk/Checker/Cashier</p> <p>Customer Service Representative</p>
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<p><b>D</b></p> <p>Data Processor</p> <p>Delivery/Courier</p> <p>Dental Assistant</p> <p>Dental Hygienist</p> <ul style="list-style-type: none"> <li>Dental Hygiene Assistant</li> </ul> <p>Desk Top Publisher</p> <p>Diesel Mechanic – (Various)</p> <ul style="list-style-type: none"> <li>Clean Diesel Tech G</li> </ul> <p>Dietitian/Nutritionist</p> <p>Digital Media Technician</p>	<p><b>F</b></p> <p>File Clerk</p> <p>Financial Management Occupations</p> <p>Fire Control Technician</p> <p>Fire Fighters</p> <p>Fire Technology Worker</p> <p>First-Line Supervisors/Managers</p> <ul style="list-style-type: none"> <li>Construction Trades</li> <li>Food Service</li> <li>Helpers</li> </ul>	<p>Forestry Occupations</p> <p>Forklift Operator</p> <p>Funeral Services Occupations</p> <p><b>G</b></p> <p>Gaming Dealers</p> <p>Gardener/Groundskeeper</p> <p>Gerontology Occupations</p> <p>Glaziers</p> <p>Grocery Checker</p> <p><b>H</b></p>
<p>Dining Room &amp; Cafeteria Attendants &amp; Bartender Helpers</p> <p>Dispatcher</p> <p>Drafters, Engineering &amp; Mapping Technicians</p> <p>Driver – Class A Licensed</p> <p><b>E</b></p> <p>Early Childhood Education (Childcare, Teachers, &amp; Assistants)</p> <p>Electrician/Electrical Assistant</p> <p>Electrical &amp; Electronic Technician</p> <p>Electronics Assembler</p> <p>Electronic Tester/Inspector</p> <p>Electronic Home Entertainment Installers &amp; Repairers</p> <p>Emergency Medical Technician/ Paramedic</p> <p>Energy Auditor</p> <p>Engineering Technicians</p> <p>Environmental Studies G</p> <p>Equipment Operator</p> <ul style="list-style-type: none"> <li>Maintenance/Repair</li> </ul>	<ul style="list-style-type: none"> <li>Housekeeping &amp; Janitorial Workers</li> <li>Laborers</li> <li>Logistician</li> <li>Material Movers</li> <li>Office and Administrative</li> <li>Production &amp; Operating Workers</li> <li>Retail Sales</li> </ul> <p>Food Service</p> <ul style="list-style-type: none"> <li>Cafeteria</li> <li>Cashier</li> <li>Counter Attendant</li> <li>Bus Help</li> <li>Dishwasher</li> <li>Food Concession</li> <li>Food Prep</li> <li>Host/Hostess</li> <li>Serving</li> <li>Wait Staff</li> </ul>	<p>Hairdresser, Hairstylist &amp; Cosmetologist (Barber)</p> <p>Hazardous Materials Technician</p> <p>Healthcare IT Support Tech</p> <p>Health Information Technician</p> <p>Health Services Worker/Educator</p> <p>Heating, Air Conditioning &amp; Refrig. Mechanic/Installer (HVAC)</p> <p>Heavy Equipment Operator</p> <p>Home Health Care Aide/CNA</p> <p>Home Health Care Worker/In Home Caregiver</p> <p>Horticulture/Landscape Design</p> <ul style="list-style-type: none"> <li>Tree Trimmer</li> </ul> <p>Hospitality Occupations</p> <ul style="list-style-type: none"> <li>Meeting/Convention/Event Planner</li> </ul> <p>Hotel, Motel &amp; Resort Desk Clerk</p> <p>Housekeeper/Cleaner</p> <p>Human Resources/Personnel Workers</p>



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<p>Human Services</p> <ul style="list-style-type: none"> <li>Social Services Workers/Community Studies</li> <li>Chemical Dependency</li> </ul> <p>I</p> <p>Instructional Aide</p> <p>Insulation Worker/Construction</p> <p>Insurance Occupations</p> <p>Interior Design Occupations/Green Industries G</p>	<p>Manufacturing Technology</p> <p>Marketing Research Analyst/Specialist</p> <p>Mechanic: *Auto *Tire/Brake * Maintenance * Small Motor-Motorcycle *Agriculture*Heavy Equipment/Bus &amp; Truck</p> <p>Mechanical/Electrical Technology</p> <p>Medical Lab Technician</p> <ul style="list-style-type: none"> <li>Phlebotomist</li> <li>Radiologist</li> </ul>	<p>Optical Assistant</p> <p>P</p> <p>Painters – Construction Industry</p> <p>Paralegal &amp; Legal Assistants</p> <p>Paramedic/ Emergency Medical Technician</p> <p>Payroll Clerk/Assistant</p> <p>Personal &amp; Home Care Aides</p> <p>Personnel Clerk/Assistant</p> <p>Pest Controller Assistant</p>
<p>Interpreter/Translator</p> <p>J</p> <p>Janitor/Building Maintenance</p> <p>Job Developer</p> <p>L</p> <p>Laboratory Assistant/Technician</p> <p>Laborer/Freight Stock</p> <ul style="list-style-type: none"> <li>Construction</li> <li>Material Movers</li> </ul> <p>Landscaping &amp; Grounds Maintenance</p> <p>Legal Support Workers/Clerical</p> <p>Library Worker</p> <p>**Licensed Vocational Nurse</p> <p>M</p> <p>Machinist –Various Industries</p> <p>Maids &amp; Housekeeping</p> <p>Maintenance Repairer – Various Industries *</p> <p>Managers – General/Operations</p> <p>Management Analyst</p> <p>Manicurist/Pedicurist</p>	<ul style="list-style-type: none"> <li>Sonogram</li> <li>Surgical</li> <li>Ultra Sound</li> <li>X-Ray</li> </ul> <p>Medical Records Technician</p> <p>Medical Transcriber</p> <p>Medical Secretary</p> <p>Mental Health Counselors</p> <ul style="list-style-type: none"> <li>Alcohol/Drug Counselor</li> </ul> <p>Merchandiser - Retail</p> <p>N</p> <p>Nursing Aide/Orderlies/Attendant</p> <p>Nutritionist/Dietitian</p> <p>O</p> <p>**Occupational Therapy</p> <p>**Occupational Therapy Assistant</p> <p>Office Administrator</p> <p>Office Assistant/Technician</p> <p>Office Information Systems Worker</p> <p>Office Manager</p>	<p>Pharmacy Technician</p> <p>Physical Therapist</p> <p>Physical Therapy Aide/Assistant</p> <p>Plumber</p> <p>Police &amp; Sheriff's Patrol Officer</p> <p>Power Line Worker</p> <p>Pre-School Teacher/Aide</p> <p>Probation Assistant</p> <p>Property Manager/Apartment Manager</p> <p>**Psychiatric Technician Assistant</p> <p>Public Relations</p> <p>R</p> <p>Receptionist &amp; Information Clerks</p> <p>Recreation/Leisure Occupations</p> <p>Refuse &amp; Recyclable Materials Collectors</p> <p>**Registered Nurse</p> <p>Repertory Therapist/Aid</p> <p>Reservation &amp; Transportation Ticket Agents &amp; Travel Clerks</p> <p>Retail Sales</p>

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<p><b>S</b></p> <p>Sales Clerk</p> <p>Sales Representative</p> <p>Secretary</p> <ul style="list-style-type: none"> <li>• Administrative Assistant</li> <li>• Executive</li> <li>• General</li> <li>• Legal</li> <li>• Medical</li> </ul> <p>Security &amp; Fire Alarm Systems Installers</p> <p>Security Officer/Watch Guard</p> <p>Shipping and Receiving Clerk</p> <p>Sign Language Assistant</p> <p>Social Worker</p> <p>Speech/Language Pathology Assistant</p> <p>Solar Technology <b>G</b></p> <ul style="list-style-type: none"> <li>• Solar Assembly/Repair/Sales</li> </ul> <p>Sonogram Technician</p> <p>Surgical Technician</p> <p>Survey Technician</p>	<p><b>T</b></p> <p>Tax Assistant (Seasonal)</p> <p>Teacher (Primary, Secondary, Special Education)</p> <p>Teacher Assistant</p> <p>Telecommunications Technician</p> <p>Telephone/Cable Line Installation &amp; Repair</p> <p>Teller</p> <p>Training/Development Specialist</p> <p>Travel and Tourism Worker</p> <p><b>U</b></p> <p>Ushers, Lobby Attendants and Ticket Takers</p> <p>Ultra Sound Technician (Diagnostic)</p>	<p><b>V</b></p> <p>Vehicle Sales</p> <p>Vehicle Washer/Equipment Cleaner</p> <p>Veterinary Assistant</p> <p>Veterinary Technician</p> <p>Animal Health Technician</p> <p>**Vocational Nurse/LVN</p> <p><b>W</b></p> <p>Waitress and Waiter</p> <p>Warehouse Worker</p> <p>**Water and Liquid Waste Treatment Plant &amp; System Operators <b>G</b></p> <p>**Webmaster/Technician</p> <p>**Welder, Cutter, Solderer and Brazier</p> <p>Wholesale/Retail Buyer</p> <p>Word Processor</p> <p><b>X</b></p> <p>**X-Ray Technician</p>
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**\*\*Consult with a VAC for Occupational options, Specialized Assessments, Labor Market Information & planning recommendations.**

**G - Green Occupations**

## Contacts

Questions regarding the specific steps to follow in CalWIN should be directed to the CalWIN Specialist Staff.

Questions regarding the regulations should be directed to the appropriate Program Specialist staff.