



RANDOM ACTS OF KINDNESS

As the winter break nears and the holiday season begins, it is important to remember that not all are as fortunate as we may be. Some of our students or colleagues are those people in need. Before you settle in by the fire with your family and friends, please take a moment to give back to our community. You can donate time, money, items, etc. Here are some easy ways to give back in November:

- Donate to your favorite charity such as the **SCC Office of Philanthropy!**
- **Donate or serve food** at the Thanksgiving meal at SCC Wednesday, November 27 from 2 PM - 5 PM
- Donate clothing to a non-profit entity
- Help at a soup kitchen or shelter
- Spend time with the elderly at care facilities
- Volunteer at an animal shelter
- Participate in the Run to Feed the Hungry
- Buy an item from a giving tree
- Donate to Toys for Tots

CLASSIFIED PROFESSIONAL DEVELOPMENT

A BIG HUGE thank you goes out to the 78 Classified Professionals that completed the

survey regarding Classified Professional Development. Please stay tuned for the robust PD experience coming your way in 2020. To view the survey results please go the [Classified Senate webpage](#).



SPOOKY SPIRIT WINNER

Thank you to everyone who sent Halloween pics. The Classified Senate Officers had a great laugh. According to the random number generator, the winner is... **Jacek Kozikowski**.



CARRIE'S CORNER

Hello and Happy Fall! I hope you all are enjoying the change in season and cooler weather. I truly miss being on campus and seeing you all and am anxious to return in December. My recovery has been progressing slowly, but I am told I can have 100% recovery by next Spring, so that is what I am aiming for and working towards. I am very grateful for those who have stepped up during my absence to keep things running smoothly.

Before my absence, Courtnee Mack and I were discussing and planning a new onboarding process for newly hired classified employees. Rolling this out will be a high priority upon my return. If you have any suggestions on items we should cover with new hires, please let Courtnee and me know.

Courtnee and I have also discussed performing the classified position ranking process in the Spring. This process has not been completed in the last several years. Although we are not anticipating an allocation of FTE out of the unrestricted general fund dollars, it is still important to review what our needs are and what our college priorities are.

I hope this upcoming holiday season is wonderful for everyone. See you soon!

Carrie

Vice President, Administrative Services

Sacramento City College



VICE PRESIDENT OF STUDENT SERVICES IMPRESSIONS GROUP

We (Classified Senate Leaders) are **seeking questions from you**, the Classified Constituency group for the impressions interview. The impressions interview is a great way for our constituency group to view the candidates and probe a little deeper to find out if this person would be a good fit for SCC and the Classified. All feedback provided in the impressions group will be given to the College President. The impressions group will take place on December 6 (location and time TBA).

Please email your questions to mackc@scc.losrios.edu, no later than November 21st at 5pm.

EMPLOYEE SPOTLIGHT

This month's employee spotlight is on **Ahmad Ameerzada**. **Ahmad** was chosen this month because of tireless work with Ginny McReynolds on Celebrate City. Here is what I learned

after sitting down with Ahmad.

How long have you been employed with Los Rios and how long at Sacramento City College?

It has been almost four years since I have been employed by Los Rios. It has been 2.5 years in SCC.



What is your current title and please tell us about what you do?

My current position is Instructional Services Assistant II (ISA II). I work with the Associate Vice President of Instruction in the Instructional Services Office. My job responsibilities are as follows:

- Monitors faculty assignments for adherence to District policies and procedures and class assignment limitations.
- Updates faculty position control and reassigned time reports, verifies data and resolves discrepancies.
- Maintains master facilities schedule and facilities inventory.
- Assists in the curriculum development process.
- Compiles and checks statistical data for enrollment and financial reporting.
- Prepares, calculates, and processes faculty payroll forms and related error reports, such as time sheets, absence reports, and preliminary payroll records.
- Calculates faculty payroll reports, such as revisions track etcetera

What is your favorite memory or greatest accomplishment at SCC?

My favorite memory is from last year's graduation. It was my first time helping the team for the graduation ceremony. I really enjoyed the event. The ceremony remind me of my time in school and my graduation ceremony almost 15 years ago. There have been several accomplishment in our office. This would be selfish, if I claim all credit It was all team work we have done and made it happen.

What are some of your hobbies?

I have some funny and interesting hobbies to share. First shopping is my big hobby then watching movies in theater with friends or family.

What are some of your thanksgiving traditions? How do you plan to spend your four-day weekend? (if you celebrate thanksgiving)

We don't celebrate Thanksgiving, but we do respect other cultures. We go to some events around our community or in the city to celebrate Thanksgiving. Sometimes my friends who celebrate thanksgiving invite our family for dinner. We join them and celebrate all together. If I have more time I would like to travel to another cities to

see how other people in other cities celebrate Thanksgiving. I would like my kids to grow up learning and respecting other cultures.

What is something people would be surprised to learn about you?

It is really hard question to answer. I would say my language skills could be something surprised for some people. I speak, read and write five languages. I have recently changed my diet to be a vegetarian after long research.

WRITERS WANTED

Have a story, article or tidbit for the Classified Senate Newsletter? Have a suggestion for the next employee spotlight? We want you to be a guest writer. Please submit any article ideas or writing to **Paul Raynard** for consideration.



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