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Committee or Individual:	PRIE Committee
Email:	pitmang@scc.losrios.edu
Issue/Concern:	Developing stronger college support for grant activities
Describe the issue/concern::	Grant awards have become a growing part of the college's funding stream, to the point where the level of grant activity at the college is surpassing the infrastructure we have to support it. The PRIE Office and PRIE Committee have identified a range of needs, including the following: -a grants handbook that clarifies grant application and submission processes, data and reporting requirements, and best practices for project management; -a grants feasibility review process that allows the college to make more strategic and intentional decisions about grants to pursue; -a better way to identify potential grant opportunities and communicate those opportunities out to the college; -grant-related professional development opportunities, including grant writing, project management, budget development, and other grant-related activities; -a stronger liaison and communication pathway between the college and the District Grants Committee; and -regular updates and reports from grant project leads.
What do you recommend or suggest solving this issue/concern? :	To address the needs and issues described above, the PRIE Committee recommends the creation of a college Grants Committee, as described below: Charge: The SCC Grants Committee supports the college's grant activities by ensuring that grants are aligned with the college's mission, strategic goals, and resource needs; by sharing grant opportunities with the college community; and by reviewing and recommending revisions to grant-related policies and

procedures.

The committee will:
-Work with the President's Office and the PRIE Office to develop, implement, and evaluate grant feasibility review processes to ensure alignment with institutional goals, priorities, and needs;
-Develop a Grants Handbook for the college, which will subsequently be reviewed annually and revised as needed;
-In conjunction with the PRIE Office, share potential grant funding opportunities with the college community, as appropriate;
-Work with the Staff Resource Center to develop an annual professional development plan, focusing on grant writing, project management, budget development, and other grant-related activities;
-In conjunction with the PRIE Office, maintain a list of grants awarded to the college, and ensure that the list is available on the employee webpage;
-Collaborate with the District Grants Committee to stay informed about and to provide input on district-wide grant efforts;
-Review annual status and outcomes updates from Project Directors of grants.

This committee could report to Executive Council as a standing committee, to College Council, or to some other entity, as Executive Council deems appropriate.

How will this recommendation support the success of SCC students and benefit the campus community?:

Creating a Grants Committee will improve the quality and transparency of our grants processes, and will help the college be more strategic about the grant opportunities we pursue. Since professional development is part of the committee's charge, this recommendation will also help people develop the skill sets they need to identify grant opportunities, write strong applications, develop budgets, and be more effective project leads.