

Form Name:	PRIE - Campus Issues Form (SCC Inside)
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Committee or Individual

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Issue/Concern

Outdated Directory System - Continuing Issue

Describe the issue/concern:

Inaccurate or outdated contact/directory information for Classified Professionals across internal platforms-including Outlook, Teams, and campus websites - causing misdirected or outdated communication to students and hindered collaborative efforts. The lack of this maintenance interferes with overall campus communications and general operations.

These issues typically arise after job changes such as promotions, transfers, resignations, or terminations, and they affect communication, productivity, and campus operations and have persisted over the past 5 years.

What do you recommend or suggest solving this issue/concern?

Option A: HR is the common area for all four colleges that processes employee onboarding, transfers, promotions and resignation/terminations. To avoid an excessive increase in tasks, the suggestion would be to utilize our existing systems (PeopleSoft) to give HR the ability to push out the updated employee information simply & quickly. This would most likely require DO-IT to collaborate on an effective and long-term solution/process to handle the task and workload of regularly updating a vital tool used for employee information.

Option B: Designate the individual(s)/department(s) who are responsible for this task and communicate it campus/district wide - transparently.

How will this recommendation support the success of SCC students and benefit the campus community?

Better communication can significantly enhance student success and benefit the entire campus community by fostering a more inclusive and supportive environment. This includes improved academic outcomes, increased student engagement, and a stronger sense of belonging, leading to greater overall student success.

To achieve our goals and students success, it has to be recognized that the Classified Professionals highly rely on trusted consistency and accuracy of tools used widely such as the directories.