

Standing Committee Reporting Form

COMMITTEE NAME: Grants Committee (2023-2024)

COMMITTEE TRI-CHAIRS: Nayeli Chaidez, Jessica Coppola, & Tiffanie Ho

TYPE OF REPORT:

- ☐ Beginning of Fall semester - Appoint members, establish goals, objectives, and action items (Date)
- ☐ Mid-semester Fall Committee Report (Date)
- ☒ End-of-semester Fall Committee Report (**submitted November 17, 2023**)
- ☐ Beginning of Spring semester – review/revise goals, objectives, and action items (Date)
- ☐ Mid-semester Spring Committee Report (Date)
- ☐ End of semester Spring Committee Report (Date)

All reports should be submitted to Executive Council. Please e-mail your report to Alma Mejia.

List your committee's goals, objectives, and open action items.

<i>Committee's Charge On website at https://inside.scc.losrios.edu/governance/standing-committees/grants-committee</i>	<i>Committee's current goals, objectives, and open action items that align with the charge</i>
Work with the President's Office and the PRIE Office to develop and implement grant feasibility review processes to ensure alignment with institutional goals, priorities, and needs;	-Grant feasibility review form developed prior to the 2023-2024 year*
Develop a Grants Handbook for the college, which will subsequently be reviewed annually and revised as needed;	-Accomplished during the 2022-2023 year* -Plan to review Grants Handbook during Spring 2024
In conjunction with the PRIE Office, share potential grant funding opportunities with the college community, as appropriate;	-Currently exploring if there are ways that grant recipients can work together to make each other's lives easier**
Work with the Staff Resource Center to develop an annual professional development plan, focusing on grant writing, project management, budget development, and other grant-related activities;	-Currently working with LRCCD's Director of Grants Management (S. Byrne) in advertising grants-related workshops (i.e., LRCCD grant clinic hosted by S. Byrne at the SCC campus) and linking them to our professional development calendar**
In conjunction with the PRIE Office, maintain a list of grants awarded to the college, and ensure that the list is available on the employee webpage;	-Currently developing a list of what grants exist on campus and what their main goals are**
Collaborate with the District Grants Committee to stay informed about and to provide input on district-wide grant efforts;	-Currently corresponding with Director of Grants Management (S. Byrne) concerning the District Grants Committee**
Review annual status and outcomes updates from Project Directors of grants.	

Describe action items that have been completed.

Action items that have been completed are those shown in the table above with "*."

Discuss action items that are currently in progress, or that require support or collaboration before they can move forward.

Action items currently in progress are those shown in the table above with “**.”

The committee has been working with the LRCCD Director of Grants Management by inviting her to the committee’s regular meetings. To date the Director of Grants Management has already oriented the committee to general information about grants, including the types of grants SCC has applied for and been awarded during the 2022-23 year, the dollar amount for grants applied for and awarded during the 2022-23 year. The committee plans to continue involving the Director of Grants Management in the regular committee meetings, as this position has been an instrumental liaison between the campus grants committee and grant work at the district.

Please include any additional comments, if any.

Signatures:

Nayeli Chaidez
Tri-chair, Administration

11/3/2023
Date

Tiffanie Ho
Tri-chair, Classified

11/3/2023
Date

Jessica D. Coppola
Tri-chair, Faculty

11/1/23
Date