



**Standing Committee Reporting Form**

**COMMITTEE NAME:** Budget Committee

**COMMITTEE TRI-CHAIRS:** David Lockwood, Paul De Gennaro, Shawn Weinsheink

**TYPE OF REPORT:**

- Beginning of Fall semester - Appoint members, establish goals, objectives, and action items  
\_\_\_\_\_  
(Date)
- Mid-semester Fall Committee Report  
\_\_\_\_\_  
(Date)
- End-of-semester Fall Committee Report  
12/08/25  
\_\_\_\_\_  
(Date)
- Beginning of Spring semester – review/revise goals, objectives, and action items  
\_\_\_\_\_  
(Date)
- Mid-semester Spring Committee Report  
\_\_\_\_\_  
(Date)
- End of semester Spring Committee Report  
\_\_\_\_\_  
(Date)

All reports should be submitted to Executive Council. Please e-mail your report to Alma Mejia at [mejiaa@scc.losrios.edu](mailto:mejiaa@scc.losrios.edu).

**List your committee’s goals, objectives and open action items.**

Goals:

- Follow Committee charge and award one-time only funds to Divisions/areas per our committee protocols.
- Provide regular reports to Executive Council, at least once a semester and at the end of the academic year.
- Align the Budget Committee charge and processes with Program Review (i.e., syncing Division base budgeting cycles with Program Review cycles).
- Improve engagement with the college community regarding Budget Committee processes and timelines.

Objectives: Work in concert with the campus to follow shared Unit Planning process, which includes requests made to Budget Committee for one-time-only allocations.

Open action items: We are be preparing to start the presentation, deliberation, and award processes in the spring semester, which will culminate in the submission our memo to the President, which details the specific requests made, our recommendations for awards for those requests, and other budget related issues that the BC felt was appropriate to include in the memo.

**Describe action items that have been completed.**



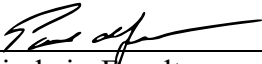
- The BC has met six times thus far during the Fall '25 semester. Our agenda topics have included:  
 9/5/25: Introductory meeting for all members; Covered BC charge, terminology for BC and College Planning process, to include acronyms, funding sources and action items pertinent to the BC.  
 9/19/25: Conversation with President Garcia - Prior Years Recommendations  
 10/3/25: Presentation with From Debbie Turner - (Operations staffing, policies, and current projects) / Facilities prioritization and Funding Process  
 10/17/25: Presentation PRIE Dean Dennis Lee-Planning Calendar and process 25-26  
 Budget committee presentation process  
 11/21/25: Presentation Dr. John Dixon - SEAP prioritization and funding process  
 12/5/25: Presentation Vice Chancellor Mario Rodriguez - State of the district Buget  
 Presentation AVP Dr Jennifer Leflam Strong workforce and Perkins prioritization and funding process
- The BC has and continues to engage in the preparatory/informational work of the committee. The actual presentations and allocations, per the existing charge, are made in the Spring term every year. During the Fall term, information is presented to the committee regarding the College Planning, Unit Planning, and BC presentation processes. In addition, many guest speakers provide information pertinent to those units involved with the financial operations of the District/College.

**Discuss action items that are currently in progress, or that require support or collaboration before they can move forward.**

- The committee continues to refine documents to address the goal to “Improve engagement with the college community regarding Budget Committee processes and timelines.”
- We also continue to work with the PRIE Dean on the planning timeline to ensure the BC resource requests are provided to the EITC and and Campus Development Committee to for evaluation prior to the BC presentations.

Please include any additional comments, if any.

**Signatures:**

 _____ Tri-chair, Administration	12/08/25 _____ Date
 _____ Tri-chair, Classified	12/08/25 _____ Date
 _____ Tri-chair, Faculty	12/08/25 _____ Date