	Sacramento City College Strategic Planning System Cross-Divisional Program Plan

Planning years: 2026-27 through 2028-29
Plan Type: Program Plan
Planning Area: Media Productions & Services
Primary Division: Information Technology
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SECTION I: OVERVIEW & REVIEW OF PREVIOUS ACCOMPLISHMENTS

A. PROGRAM DESCRIPTION

Media Productions & Services supports a broad base of college activities and manages related resources in three main areas:

1. Classroom audiovisual technology (College Goals 5:6 and 1:2)
2. Audiovisual technology for non-instructional campus activities (College Goal 5:2 and 5:6)
3. Streaming support and hybrid-ready spaces (College Goal 1:2)

Classroom technology is directly linked to college goal 5:6, development and maintenance of buildings, grounds, and technology infrastructure. Classroom technology also may address college goal 4 as it relates to technology tailored to meet the needs of CTE programs. Audiovisual systems in event, meeting, performance, and tutoring spaces are used for instruction, outreach, student activities, staff development, and campus meetings, not to mention rented by community users, and as such broadly link to college goals 1, 3, and 5. Streaming support and support for hybrid-ready spaces on campus overlap in some ways with the first two main areas, and particularly link to college goal 1:2, support for multiple modalities for both instruction and support services.

B: REVIEW OF ACCOMPLISHMENTS OVER THE PREVIOUS PLANNING CYCLE

2024-2025 AUO Assessment Results			
College Strategic Goal	**Administrative Unit Outcome (AUO)/Student Learning Outcome (SLO)**	**Assessment Measure/Target**	**Outcome**
Goal 5:6	AUO #1: Maintain existing classroom technology infrastructure at a minimum 10-year cycle and work	**Target:** minimum of 19 classroom systems replaced **Baseline year:** 2023-24	Completed 19 classroom replacements, including two that first received the standard

	towards a proposed 7-year cycle	**Measure(s):** classrooms that were updated **Data Source(s):** project tracking within the program	upgrades, followed by conversion to hyflex classrooms: BUS-236, 237, 239, 240, RHN-208, 228, 229, 264, 267, RHS-110, 173, 174, 176, 271, 273, 312, LRC-318; hyflex Rooms: WSAC-115, DCS-114
Goal 5:2, Goal 5:6	AUO #2: Upgrade technology in campus event, meeting, and performance spaces to support current and future campus needs and changing uses.	**Target:** $20k in upgrades to event/meeting/performance spaces, was not funded for 2024-25 **Baseline year:** 2023-24 **Measure(s):** facilities that were upgraded **Data Source(s):** project tracking within the program	Program request for $20,000 was not funded for 2024-25; but proposed RHS-270 conversion was completed using equipment on hand, plus an added $1,562 for incidental items.
Goal 5:6, Goal 4:1	AUO #3: Coordinate classroom technology in new buildings, remodel projects, and/or other new installations funded by departments and divisions.	**Target:** no set number of projects **Baseline year:** 2023-24 **Measure(s):** successful coordination of projects involving classroom tech throughout SCC **Data Source(s):** project tracking within the program	LUC-115 (MET Department project), Health & Wellness; Panther Cares Center; Re-did RHS-263 upgrade from 2024 at department request to move equipment from one-year-old upgrade into a new teaching station
Goal 1:2, Goal 4:1, Goal 5:6	AUO # 4: Support new teaching and learning technology pilot projects and enhanced classroom spaces.	**Target:** Continued implementation of SCC hyflex classroom pilot **Baseline year:** 2023-24 **Measure(s):** projects proposed / completed **Data Source(s):** project tracking within the program	In coordination with the classroom cycle, rooms 6 and 7 of the 8 proposed hyflex rooms from the initial pilot project were installed during 2024-25, at the West Sac and Davis Centers; the eighth room of the pilot project was planned for early in 2025-26.

Review of last year's resource use:
For 2024-25, the plan was funded at $150k, which was slightly less than the projected cost for AUO #1 (estimated at $155,420 to replace 19 classrooms).

During the year, as part of the upgrades in Rodda North in particular, the issue of aging teaching stations in a subset of the rooms scheduled for upgrade was raised. Additional funds for new teaching stations for four rooms were provided by the VPA, which allowed scheduled projects in RHN-264 and 267 and RHS-271 and 273 to include new teaching stations.

Since projected cost of AUO #1 was expected to take all of 2024-25's funds, the expectation was no major projects would be completed in AUO #2. However, one of the proposed projects under AUO # 2 was to convert RHS-270 from a classroom to a hybrid meeting room, and we were able to move forward with that project using a substantial amount of equipment already on hand, some of which came out of the 11th Avenue meeting room that had formerly been leased. The equipment on hand allowed RHS-270 to be completed with minimal added cost.

Of the $150k award for 2023-24, $146,100 was spent, plus an additional $18,700 awarded separately for the four new teaching stations added to the classroom cycle. Of the $146,100, the total cost of AUO #1 came to $144,538, and the remaining $1,562 was spent to complete the RHS-270 conversion.

2025-2026 AUO Mid-Year Assessment			
College Strategic Goal	**Administrative Unit Outcome (AUO)/Student Learning Outcome (SLO)**	**Assessment Measure/Target**	**Outcome**
Goal 5:6	AUO #1: Maintain existing classroom technology infrastructure at a minimum 10-year cycle and work towards a proposed 7-year cycle	**Target:** minimum of 19 classroom systems replaced **Baseline year:** 2023-24 **Measure(s):** classrooms that were updated **Data Source(s):** project tracking within the program	None completed to date; 19 rooms were proposed for this year's plan, but increased costs (related to the mid-year redesign detailed elsewhere in this plan), is likely to require reducing the quantity to 16 or fewer classrooms
Goal 5:2, Goal 5:6	AUO #2: Upgrade technology in campus events, meetings, performance, and other spaces to support current and future campus needs and changing uses.	**Target:** $20k to be spent on upgrades to event/meeting/performance spaces **Baseline year:** 2023-24 **Measure(s):** facilities that were upgraded	The projector in the Student Center AV system has passed "end of life," and that system is used multiple times each week, so this is the highest priority

		Data Source(s): project tracking within the program	project for this cycle; if funds permit, some modifications to the PAC are being considered, followed by improvement to hybrid capabilities for smaller meeting rooms
Goal 5:6, Goal 4:1	AUO #3: Coordinate classroom technology in new buildings, remodel projects, and/or other new installations funded by departments and divisions.	**Target:** no set number of projects **Baseline year:** 2023-24 **Measure(s):** successful coordination of projects involving classroom tech throughout SCC **Data Source(s):** project tracking within the program	To date, the only project that partially falls in this AUO for 2025-26 is the main speaker system replacement on the PAC Main Stage; Media Services has been closely involved in this project throughout the process
Goal 1:2, Goal 4:1, Goal 5:6	AUO # 4: Support new teaching and learning technology pilot projects and enhanced classroom spaces.	**Target:** Complete SCC hyflex classroom pilot project; assist with any department projects proposed for 2024-25 **Baseline year: 2023-24** **Measure(s):** successful completion of projects **Data Source(s):** project tracking within the program	The final hyflex classroom of the initial eight purchased for the SCC hyflex pilot was completed after the end of the Fall 2025 semester and is being used for classes as of Spring 2026.

Mid-year update on resource use:
This year's resource use will be challenging, since the projected costs in the 2025-26 plan were based on the previous smart room equipment list, centered around lower cost control hardware which was unexpectedly discontinued after the plan was funded last year.

For this reason, we are in a mid-year, full redesign of our classroom infrastructure; unfortunately, the manufacturers being considered to replace the former equipment list are significantly more expensive.

The revised plan for 2025-26 includes:

- 10 rooms at the West Sacramento Center will now be updated using remaining stock of previous-generation hardware on hand, to match the hyflex room previously installed in 2024-25

- 5 rooms in FFA and one in CDC will be executed using the new classroom control system
- If funds permit, 3 rooms in STS will be executed using 4K projectors and the new control system

Estimated cost per room is about $12k; a significant increase from just under $8k per room, as projected in last year's planning. A basic analysis would suggest that for 19 rooms proposed at $8k per room, with the cost per room increased to $12k, only 12-13 rooms can be purchased with existing funds. That being said, every effort will be made to stretch available funds to cover as many rooms as possible, ideally at least 16 rooms to keep up with a 10-year cycle, based on the recently updated classroom list.

For the "Event / Meeting / Performance / Tutoring" cycle in AUO # 2, at a minimum, replacement of the projector and some associated peripherals in the Student Center is necessary, but details remain to be determined. Any additional projects will be contingent on the full cost of the Student Center and the final cost of classrooms that need to be replaced in AUO #1.

C: INTERNAL FACTORS AFFECTING THE WORK OF THE PROGRAM

Limited Resources

Media Services is a small department with wide-ranging responsibilities. The number of projects we can accomplish in any year is limited by the following resources internal to SCC:

- Availability of AV/Media staff time and expertise
- Access to classrooms and other spaces to perform work
- Available funds

Overall Cost of the Classroom Cycle

In determining the cost of the classroom cycle, external factors will be detailed in D., below, (some of which have already been mentioned), that typically affect the per-room replacement cost.

However, the overall cost of each year's cycle is primarily dictated by the total number of rooms planned for each year, which we calculate based on factors internal to SCC: the total number of active rooms on the classroom list and the time span of the cycle we're attempting to maintain.

As detailed in past program plans, classroom replacement:

- Was originally planned to be a 5-year cycle for projectors
- Budget shortfalls in the past caused the cycle to slip, but it solidified at 7 years
- The cycle was further complicated by changing tech standards, such as HDMI connectivity and 720p/1080p/4K video formats, which gradually increased the necessary equipment list and cost
- Due to remote operation during the pandemic, the cycle slipped by 3 more years, so since 2023, classroom replacement has been at 10 years
- This 10-year cycle tends to fall right around the failure point of the classroom projector, especially in rooms where the projectors are in heavy use

At the time of this writing:

- SCC has 161 active classrooms and 43 event/meeting/performance spaces with installed AV systems;

- To maintain a 10-year classroom cycle will require 16-17 classrooms to be replaced each year;
- In case of years with an unusually challenging budget outlook, replacement of about 13 rooms each year would maintain a 12-year cycle, however, it is very likely that a 12-year cycle would lead to a considerable increase in classrooms failing prior to upgrade, which would require additional measures to cover out-of-cycle, emergency replacement.

Additional Internal Factors for 2026-29 Cycle

- The teaching stations that house AV hardware have generally not been replaced in past cycles, and for many rooms, this replacement is overdue; a new push to replace this type of AV furniture in selected rooms each year will add a significant cost to the cycle
- Making and executing a plan to network AV systems at SCC is also overdue; this could allow additional features for users, but more importantly, would allow Media staff to monitor and correct minor AV issues remotely, would protect AV equipment by automating shutdown after hours, and would also allow logging and tracking usage, faults, and overall condition of classroom AV hardware in ways that will support more efficient planning
- A small number of classrooms at SCC have incorporated televisions rather than projectors as a primary or secondary display technology; as they have aged, it has become clear that TVs have a more limited lifespan than projectors, a problem compounded by the fact that replacement of a large TV requires significantly more staff, larger equipment, and is a more time consuming process than replacing a projector
- Starting with the remodel of the third floor of Rodda North in 2016 and continuing with the Mohr and Natural Sciences buildings begun in 2019 and 2020, some of the rooms included in new building projects have incorporated more complex AV systems, with more expensive equipment, multiple displays in each room, etc.; ultimately, these rooms will either have to be downgraded to more basic capabilities, or will command a much higher “per room” cost
- Similarly, for “enhanced media rooms” with hyflex and/or lecture capture capabilities developed during the pandemic, there will again be a choice to make between downgrading them to standard classrooms, or coming up with additional funds to replace them with equipment that maintains the added capabilities
- As an additional factor, it is important to note that more complex systems such as hyflex rooms also have hidden costs, since they typically generate more trouble calls and require more maintenance over the life of the equipment
- Since the oldest of these “enhanced media rooms” is only a few years old, it remains to be seen whether these capabilities will remain functional through the full 10-year time frame of the current cycle, or whether they may require repairs or replacement equipment much sooner than other rooms

D: EXTERNAL FACTORS AFFECTING THE WORK OF THE PROGRAM

External factors affecting the work of the program typically fall into two broad groups; they either relate to economic factors, affecting technology costs, or they involve wider trends in AV and judgement of the utility, urgency, and feasibility to incorporate updated technology into classrooms at SCC.

There have been significant increases in per-room AV equipment costs over the past few years, with several external factors likely to influence the 2026-29 planning cycle:

- Inflation, broadly in the US economy, and also specific to the technology equipment sector

- Related to inflation, recently enacted tariffs have a greater effect on anything manufactured outside of the USA; this broadly affects most technology manufacturing, but the tariffs have also prompted a closer look at alternatives to manufacturers based outside of the USA
- As mentioned already, the primary line of hardware used in past classroom control systems was permanently taken out of production last year; a survey of competing hardware on the market found that alternative control systems that meet the requirements for classrooms at SCC will be significantly more expensive

There are some other trends in the wider world of classroom AV that mainly relate to specific features or specs of equipment, though they may also have an indirect effect on classroom costs.

- 4K projectors still command a premium price over 1080p, and SCC is just finishing the transition from 720p to 1080p that we began around 2015
    - Nearly 90% of rooms are 1080p
    - Full transition to 1080p (with associated HDMI connectivity) will be completed during the 2026-29 cycle
    - Promotional pricing on 4K projectors is allowing a pilot of four rooms in the Photography area to have 4K projectors installed in either 2025-26 or 2026-27
- "AV over IP," or AVoIP, delivers classroom audio and video over an ethernet network, rather than requiring dedicated point-to-point cabling between sources and displays. The technology is still expensive, but it offers a new level of flexibility to potentially interconnect multiple rooms, and to very flexibly route video and audio to more than one destination or display. While SCC has no plans to use AVoIP for classroom systems at this time, the replacement control hardware under consideration for SCC classrooms natively supports AVoIP, so future use of this technology will be possible in rooms upgraded with the new controls system, though some additional hardware would be needed.

SECTION II: FUTURE GOALS, DIRECTIONS, AND STRATEGIES

A. MULTI-YEAR DIRECTIONS AND STRATEGIES

1. Classroom equipment replacement cycle. (College Goal 5:6)

Classroom Cycle Overview

Keeping in mind increasing costs, as detailed above, and concern over possible budgetary challenges during this three-year planning cycle, it is proposed that SCC make a concerted effort to maintain a 10-year cycle, which would require us to replace 16-17 rooms per year. However, if supporting the cycle at this level is not possible due to budgetary limitations, taking a broader outlook; maintaining a 10–12-year cycle will require us to replace 13-17 rooms each year.

Classroom Teaching Stations

As a rule, classroom furniture is not part of Media Services' charge, except for the teaching station that houses the AV and computer hardware. Although teaching station replacement has been discussed in the past, and even requested in some past program plans, it has never been formally funded through the program planning process. For 2026-29, it is proposed that the oldest and worst condition teaching stations are replaced at the time of upgrade.

Issues with teaching stations at SCC include:

- Many units are over 20 years old, with some even older
- Many are in poor condition, with visible damage
- The most common older model is not sit-stand, lacking the flexibility of newer units
- Many are much larger than needed for current classroom hardware
- Older teaching stations require modification to add updated equipment
- If teaching stations are not replaced at the time of classroom upgrade, they would need to last to the next scheduled upgrade, which is currently another 10 years
- Replacing teaching stations separately from the classroom upgrade is impractical, since moving equipment into the new station duplicates the effort of a classroom upgrade without the payoff of actual updated equipment that comes with a genuine upgrade

On top of the practical factors already described, it's also important to note feedback from users; it has been pointed out that as a college, it's worth some added effort and expense to create attractive and effective learning environments, rather than expecting students to occupy classrooms with old, worn, and outdated fixtures.

Networking Classroom AV Systems

As described under "internal factors," above, SCC is behind in terms of connecting AV systems to the campus network, which we are working with IT to correct, starting in the 2026-29 planning cycle.

Basic operation of all modern AV hardware assumes a network connection; benefits to Media Services staff include:

- Ability for staff to remotely monitor and reset classroom systems, so that simple issues can be corrected quickly, while on the phone with a user, rather than requiring a tech to visit the room
- Ability to schedule classroom systems to properly turn off after hours, which would counteract chronic issues of users leaving classroom systems on, which has a negative effect on projector longevity and has begun to generate unexpected costs for SCC
- Ability to track and monitor usage, status, and condition of classroom hardware, allowing future planning in the classroom cycle to prioritize rooms with the most urgent need and where technology is most heavily used

A network connection is also required to implement certain capabilities for users, which include things like the ability to control classroom AV via mobile devices, to effectively use most type of "BYOB" or "Bring Your Own Device" connection for wireless video, to print or send messages to students directly from a classroom system, etc. Whether any of these kinds of features may be incorporated into classroom systems at any point is dependent on instructional need and future assessment of practicality, feasibility, and cost, but none of these features can be considered without first addressing network connectivity.

New AV Control Hardware

As already described, the classroom control system formerly used at SCC was discontinued in 2025. While that hardware had some limitations, it was the most cost-effective system on the market and was well suited for the level of complexity commonly needed in classrooms at SCC.

Requirements identified for a replacement classroom control system at SCC are:

- Simplicity for users and user-friendliness (ideally, the capability to set up a user interface identical, or at least laid out very similarly, to previous systems)
- Simplicity in terms of installation, programming, and maintenance by Media Services staff
- Flexibility of features and scalability, ideally so that the same basic hardware can cover various types of facilities, such as basic classrooms, hybrid classrooms or meeting rooms, and larger performance spaces
- Affordability, or at least comparable cost to competing systems with similar capabilities

The replacement hardware has tentatively been chosen, and while relatively more expensive, it is also much more flexible than the system used in the past, and offers many additional features.

Ideally, this will be the new standard adopted for long term use, since the investment in time, training, and certification for Media staff to build expertise with these systems is significant, but one of the features of this control system is that it can be configured to mimic an existing user interface, so the specific hardware is fairly transparent to users. If field tests don't go as well as expected, alternatives can be explored in future years of this cycle.

Emergency Replacement / Repair

When classroom AV systems were replaced at 7 years, it was very rare that rooms failed before coming up for replacement, but since the replacement cycle has stretched to 10 years, there has been an increase in rooms failing in service. Over the past few years, an average of 2-3 projectors have failed each year.

In addition, there has been a noticeable increase in users forgetting to turn off AV systems when they leave a room, leading to projectors staying on for additional hours between classes, or even overnight, which drastically shortens projector life. This situation has even led to a few projectors developing issues after only a few years of service. Failure during this short time frame would typically be covered by existing warranties, but excessive run time is considered abuse, which can void or partially void the projector warranty.

There are different strategies to address equipment failing near the end of our longer replacement cycle, as opposed to extreme early failure. Failure of a few rooms in the last 2-3 years of our 10 year cycle is not really unexpected, and funds for a small number of additional replacement projectors will be requested each year, based on an average of the number of failures during the previous two or three years. To minimize classroom downtime, these projectors will be purchased in advance, so we already have them on hand, but any not installed in a given year will become the starting point for the next year's classroom upgrades, so that no equipment "ages out," sitting on the shelf.

Separately, to address issues with unexpected, early failure of projectors which may not be covered by projector warranties, after consulting with the IT Supervisor and IT Dean, some existing repair funds in the IT Program Plan have been made available to Media Services to cover emergency repairs of AV equipment, as needed. Any funds not needed for projector repair in a given year will revert to IT under their existing plan.

2. Event / Performance / Meeting / Tutoring Spaces. (College Goals 5:2 and 5:6)

Event/Meeting/Performance/Tutoring Cycle Overview

The core criteria used to distinguish between rooms included in the classroom replacement cycle referenced in # 1 (above), as opposed to the "Event / Meeting / Performance / Tutoring" cycle, is simply that credit classes are held in the room.

A secondary factor is whether the AV system involved is a relatively standard classroom system, as opposed to unique equipment that may be used for more specialized purposes, since efficiently and affordably executing the classroom cycle with limited resources is heavily dependent on standardization.

The funding resource request for the Event/Performance/Meeting/Tutoring cycle each year is estimated from an assessment of facilities that need to be updated in a given year, based on:

- Room usage and demand (bookings on Facilities & Media Services calendars)
- Age and usability of existing AV systems
- Feedback from users on need for new or updated capabilities

As a rule, upgrades funded via the Media Services Program Plan cover facilities that are available for cross-division use, but systems used solely within individual departments are part of our master inventory to maintain an institution-wide picture of audiovisual systems in use at SCC. It's not unusual for departments to ask for quotes for updated equipment for department-managed meeting spaces, so they can include them in the department/division unit planning process.

Hybrid-Ready Facilities

For obvious reasons, since the pandemic, a core focus of this cycle has been on adding hybrid capabilities to facilities on this list, particularly meeting rooms. For the three-year cycle beginning in 2026-27, there is clear demand from users for hybrid capabilities in larger event spaces. Creating a user-friendly hybrid system in a larger space, such as the Student Center, is technically challenging, and usually requires some compromises, but even with these caveats, this will be a definite goal for 2026-2029.

3. New/Enhanced Smart Classrooms (College Goals 1:2, 4:1, and 5:6)

Hyflex Classrooms Pilot

As mentioned in the section covering the Event / Meeting / Performance / Tutoring cycle, hybrid capabilities have been a focus since the pandemic. During the last year of remote operation, DO-IT tasked the four colleges with a pilot of at least one or two hyflex classrooms on each campus.

As directed by the Instruction Office at SCC:

- SCC initially planned for seven hyflex rooms
- An eighth room was added when it wasn't practical for one room to be shared by MSE and BSS
- AV installation of the original seven was completed by the end of 2024-25
- The eighth hyflex room that was added on to the pilot for BSS was completed at the end of Fall 2025, and is currently in use for classes in Spring 2026

Based on very limited instructional use of hyflex rooms at SCC so far, the current number is predicted to meet or exceed demand through and past the 2026-2029 planning cycle. If there is an unexpected demand for additional hyflex rooms, a funding request could be included in this plan in year two or three of this cycle. However, given the high cost of hyflex rooms, and the fact that only a few hyflex

classes have been offered at SCC in the first three years of this pilot, it would be difficult to justify the added expense without a sudden, major spike in adoption of this modality.

Other “Enhanced” Classroom Capabilities

At various times, other capabilities have been proposed for classroom AV systems. Interactive displays have been incorporated in a few classrooms, either as part of building projects, or by departments as add-on to individual rooms. Many other advanced capabilities of classroom systems that typically come up, such as wireless video connection or “bring your own device” (BYOD), require a network connection, which is being addressed as a separate issue in this planning cycle.

Otherwise, there are no plans to add any specific capabilities to the standard classroom system at this time, however, any suggestions for pilot programs by individual faculty or departments to test technology can be assessed for practicality and feasibility on a case-by-case basis.

B. UNIT OUTCOMES:

2026-2029 AUOs and SLOs		
College Strategic Goal	**Administrative Unit Outcome (AUO)/Student Learning Outcome (SLO)**	**Expected Outcomes/Targets**
Goal 5:6	AUO #1: Maintain existing classroom technology infrastructure at a 10-12 year cycle and work towards shortening the cycle.	Based on 161 smart rooms at SCC (which may increase during this three-year cycle), replace classroom technology in 16-17 rooms per year, for a 10 year replacement cycle.
Goal 5:2, Goal 5:6	AUO # 2: Upgrade technology in campus event, meeting, performance, and tutoring spaces to support current and future campus needs and changing uses.	Up-to-date presentations technology is installed in selected event, meeting, performance, and tutoring venues, incorporating hybrid or streaming capabilities where appropriate.
Goal 5:6	AUO # 3: Improve usability, look and feel, and flexibility of classroom technology installations at SCC.	As classroom AV systems are replaced, updated furniture and overall fit and finish are included as part of the process.
Goal 5:6	AUO # 4: Coordinate with IT staff at SCC and DO, and the IT planning process, to first pilot, then to work towards a goal of connecting new classroom AV systems to a suitable network for monitoring, remote access, and control of AV systems by Media staff	As rooms get an updated AV control system, the control system is connected to a campus-wide AV network
Goal 4:1, Goal 5:6	AUO # 5: Coordinate classroom technology in new buildings, remodel projects, and/or other new installations funded by departments and divisions.	Classroom technology in projects outside this plan are designed and implemented to meet campus needs and follow standards
Goal 1:2, Goal 4:1, Goal 5:6	AUO # 6: Support new teaching and learning technology pilot projects and enhanced classroom spaces.	Continue to support the 8 existing hyflex classrooms, and work with DE and Instruction on any new classroom AV needs that are proposed

The background for each of these six AUOs has been explained in detail elsewhere in this plan, particularly under “MULTI-YEAR DIRECTIONS AND STRATEGIES.” Note: AUOs are presented in priority order, with AUO #1 highest priority, and AUO #6 lowest, particularly as it relates to resource requests.

SECTION III: ANNUAL PROCEDURES & RESOURCE REQUESTS FOR THE PLANNING YEAR

2026-2027 Program Plan Resource Requests						
Program Strategies	**AUOs /SLOs**	**Timeline**	**Responsible persons**	**Resource Requirements**	**Previously funded? (Yes/No)**	**Previous Funding Source(s)**
Purchase & Install Classroom Replacement Cycle Equipment	AUO 1	Purchasing takes place during Spring Semester for equipment to arrive "just in time" for summer installs	Purchase: Media Supervisor; Install: Media Techs	For a 10-year cycle, 16 rooms at $12k/room; **Total: $192k**	Yes	General Fund
Maintain Emergency Replacement Equipment	AUO 1	Install upon classroom failure out-of-cycle.	Purchase: Media Supervisor; Install: Media Techs	Purchase 2 emergency replacement projectors at $3,500/each; **Total: $7k**	Yes (past plans)	General Fund
Design, Purchase & Install equipment for event/meeting /performance space upgrades	AUO 2	Projects are typically prioritized based on time-frame of scheduled events and activities in specific facilities.	Design & Purchase: Media Supervisor; Install: Media Supervisor & Techs	Possible projects: **Hybrid conversion of: LRC-105, STS-123, RHN-320** Projected: **$10k**	Yes	General Fund
Integrate purchase of new, sit-stand teaching stations into planned classrooms upgrades	AUO 3	Purchase "just in time" for delivery by summer install schedule, most likely purchase in March/April 2027, delivery in June 2027	Purchase: Media Resources Supervisor; Install, Media Supervisor & Techs	Based on projected classroom list, 7 teaching stations at $**4,700** each, total cost: **$33k**	No	General Fund
Coordinate with IT staff to work towards a goal of connecting	AUO 4	Work with IT & DO-IT throughout the year to ensure network infrastructure is	Coordination & equipment purchase: Media Supervisor	Cost of classroom network equipment included in	No (new proposal)	No separate funding needed for this

classroom AV systems to a suitable network for monitoring, remote access, and control by Media staff		in place to connect selected new classrooms prior to summer install season	and SCC IT staff, and possibly DO-IT staff	purchasing for AUO 1; larger network infrastructure included in IT Program Plan		AUO
				Total Cost: $242k		

SECTION IV: APPENDICES

APPENDIX A: 2026-27 Proposed Classroom Equipment List

	2024-25 Media Services Program Plan, New Smart Classroom Equipment List					
Line	Description	Manufacturer	Model Number	Qty.	Price	Total Price
1	Lampless projector, Panasonic or Epson	Panasonic	PT-VMZ51U	1	$3,500.00	$3,500.00
2	Projector mount, Peerless or Epson	Peerless	PNGURV	1	$155.00	$155.00
3	QSC CoreNano bundle	QSC / Q-Sys	CORE8NANO-BUNDLE	1	$2,050.00	$2,050.00
4	QSC touch screen	QSC / Q-Sys	TSC-70-G3	1	$1,450.00	$1,450.00
5	QSC touch screen stand	QSC / Q-Sys	TSC-710T-G3	1	$375.00	$350.00
6	Desktop Box for single wall plate	FSR	DSKB-1G	1	$100.00	$100.00
7	Kramer single modular wall plate	Kramer	FRAME-1G	1	$25.00	$25.00
8	Kramer HDMI module for wall plate	Kramer	W-H(B)	1	$25.00	$25.00
9	Kramer switcher-scaler	Kramer	VP440X	1	$1,200.00	$1,200.00
10	Sony Bluray disc player	Sony	BDP-S1700	1	$100.00	$100.00
11	Avermedia high def visualizer	Avervision	M15W	1	$650.00	$650.00
12	Rack mount power strip	Furman	M8x2	1	$100.00	$100.00
13	Standard power strip	Furman	SS-6B-PRO	1	$50.00	$50.00
14	Stereo audio DA for assistive listening	Rolls	DA134	1	$120.00	$120.00
15	Assistive Listening transmitter	Listen	LT-803-072-01	1	$400.00	$400.00
16	AV network switch	QSC Netgear	M4250-10G2F-POE+	1	$750.00	$750.00
					Total	$11,025.00
					Tax	$964.69
					Grand Total	$11,989.69

Appendix B: Proposed Classroom Replacements for 2026-27 (subject to change)

Building	Room Number	Room Type
Business	BUS-145	Smart Classroom
Business	BUS-204	Smart Computer Lab
Business	BUS-221	Multimedia Computer Lab
Davis Center South	DCS-124	Smart Classroom
Davis Center South	DCS-126	Smart Classroom
Davis Center South	DCS-213	Smart Science Lab
Davis Center South	DCS-214	Smart Classroom
Davis Center South	DCS-216	Smart Classroom
Davis Center South	DCS-217	Smart Science Lab
Davis Center South	DCS-218	Smart Classroom
Davis Center South	DCS-224	Smart Classroom
Davis Center South	DCS-226	Smart Classroom
Rodda Hall South	RHS-332	Smart Classroom
Student Services	STS-212	Smart Computer Lab
Student Services	STS-214	Smart Classroom
Student Services	STS-215	Smart Classroom