Sacramento City College
Strategic Planning System
Cross-Divisional Program Plan

Planning years: Fall 2026 through Spring 2029

Year #1: 2026-2027 __X_
Year #2: 2027-2028 ____
Year #3: 2028-2029 ____

Plan Type: Program Plan

Planning Area: Non-Instructional Equipment and Infrastructure
Primary Division: Campus Operations
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SECTION I: OVERVIEW & REVIEW OF PREVIOUS ACCOMPLISHMENTS

A. PROGRAM DESCRIPTION

Briefly describe your program and state the overall mission of the program and its role(s) across the college.

Campus Operations promotes student access and success through the delivery of responsive, effective, and efficient facility support. Operations is aligned with the College's Mission, Vision, and Values by providing clean, high-quality facilities that are ready for use each day. Operations further provides a variety of services to the campus community such as internal and external event coordination, safety and regulatory programs, waste management and sustainable programs, reprographics services, transportation services, building access, custodial services, building maintenance, and facility renovation coordination.

The Operations Program Plan aligns with the department's strategic goals to provide engaging, flexible, blended (collaborative and entrepreneur focused), and ever-changing educational environments that support the current needs of SCC students, faculty, and administration.

B: REVIEW OF ACCOMPLISHMENTS OVER THE PREVIOUS PLANNING CYCLE

1. **Outcomes assessment**. Briefly state the objectives you worked on last year and the progress you have made on those objectives since the last time the plan was updated. Provide assessment results for Administrative Unit Outcomes (AUOs) and/or Student Learning Outcomes (SLOs) from the most recent review cycle, as applicable.

2025-2026 AUO and SLO Assessment Results			
College Strategic Goal	**Administrative Unit Outcome (AUO)/Student Learning Outcome (SLO)**	**Assessment Measure/Target**	**Outcome**
	AUO #1:	**Target:** Take the targets established in the previous program plan (if they exist), and insert them here. **Baseline year:** This is the first year of the planning cycle, or the first year within the cycle that baseline data is available. Compare data from your most recent year of data collection with data from the baseline year. **Measure(s):** Your measures will depend on the outcomes and targets you set. Measures could include student utilization, student satisfaction, or employee satisfaction, among others **Data Source(s):** Surveys, data dashboards, focus groups, or other systematic approach	
C.8	AUO.1: Upgraded antiquated classroom spaces to provide more collaborative, blended, and flexible learning environments.	**Target:** Active learning spaces **Baseline year:** On-going. **Measure(s):** Completed projects. **Data Source(s):** Request by departments.	Asked furniture vendor to design flex furniture for 548 sq foot classroom. Sent out message to deans asking for classrooms that would most benefit from flex furniture. Updated furniture: Bus 204/205 tables and chairs, and Lounge seating in Mohr Hall. Working with department to plan many projects. For City Scholar design used flex classroom

			furniture. Designing furniture for LRC 109 two-person office, Cal-Works expanding employee workstations, student services space for API/Pride, and Undoc-u. Updating LRC 119-120 for DSPS to expand their program. RISE expanded to an additional room to include new flooring and lounge furniture.
B.1	AUO.2: Wayfinding project implementation.	**Target:** For students and visitors to easily locate buildings, student services, and address for outreach location. **Baseline year:** Ongoing **Measure(s):** **Data Source(s):**	Printed new wayfinding signs with campus map, address of the outreach centers and QR code to link student services. Have printed and installed white lettering on exterior building doors. Added a LRC building directory at the first floor to help with student flow. Annually reprinted table top signs with new buildings/spaces.
C.8, C.9	AUO.3: Upgrade infrastructure systems to support spaces.	**Target:** Project driven by FM, Operations, unit plans, grant funds. **Baseline year:** Ongoing **Measure(s):** **Data Source(s):** Completions	1. Installed new carpet Bus. Bld first floor (7 rooms), VPI, President, PAC faculty offices, 2. Flooring: Cosmo lobby, hallway & three offices. Refinished the Student Center and North Gym floor. 3. Planning and installing: PAC speaker upgrade, solar lights in K lot, Quad lighting

			improvement project. 4. Added split unit HVAC to softball coaches building. 5. Design and install child care playground structure covers (2). 6. Cleaned acoustical walls in LRC room. 7. Added new fiber optic wires from the press box to the scoreboard. 8. Updated platform around Temp 4. 9. Upgraded countertop and sink in Women's restroom at OPS/Softball. 10. Painted rooms in Business Bld. 11. Upgrade several ADA doors (RHN, RHS, Bus Bld.) and install in LRC 119/120.

Narrative:
Additional Projects completed:
1 The planning and bid process began in 2024 to install new carpet in the Business Building, which requires flooring abatement. The project is scheduled for completion between June and July 2026.
2. Completed the Facility Master Plan (10/2025).
3. Start committee for Bookstore remodel.
4. Requested vendor to demo second life floor process for RHN and RHS first floor.
5. FM repaired valves to improve temperature in the building and repaired the skylight.
6. Painted three stair cases in Business Bld.

2. **Review of last year's resource use**: Briefly explain how resources were used during the previous cycle to support the work of the plan.
    - Financially, projects had different funding sources to include SEAP, Strong Workforce, GENFD, and COPFD.
    - Staffing came mostly from operations staff and a couple of temporary classified and student employees.
    - Working closely with IT for planning and scheduling is essential to complete projects and work orders.
    - Sustainability activities is important to the campus, and we had limited resources to include one temporary classified employee.
    - For furniture and carpet projects, we rely on our vendors to provide quotes, design, and installation.
    - Architect consultant available to assist with planning projects and asking technical questions.
    - FM planners to facilitate some of the projects.

3. **Factors affecting the work of the program.** Provide an overview of the major factors affecting the work of the Program. You may choose to describe the internal (within the college) and external (e.g., outside of the college) environment as they affect the program. Alternatively, you may organize the information by discussing the Program's strengths, weaknesses, opportunities, and challenges.
    Internal factors that affect the Operations Program Plan:
    - SCC has a proud history of serving the region since 1916. However, its deeply rooted traditions and aging facilities present challenges as the campus works to adapt spaces for contemporary use. To meet growing demands for sustainability, efficiency, and flexible learning environments, SCC must creatively reimagine its methods and use of resources.
    - Outdated classroom and lecture hall layouts do not support modern, interactive instructional models. There is a growing need for collaborative furniture systems in classrooms and upgraded technology in lecture halls to transform these spaces from passive settings into environments that foster active learning, critical thinking, and collaboration.
    - Identifying and creating spaces where students can gather and spend more time on

campus.

- The ability to complete projects in a timely manner may be limited by available staffing, purchasing process requirements, and Facilities Management (FM) manpower and scheduling constraints.

External factors that affect the Operations Program Plan:

- State and Local laws that add requirements.
    - Waste Diversion – zero waste to landfill by 2030, reduce total material consumption by 10%, and increase procurement of sustainable products and services by 10%.
    - SB 100 increases renewable energy requirements to 60% by 2030.

SECTION II: FUTURE GOALS, DIRECTIONS, AND STRATEGIES

A. MULTI-YEAR DIRECTIONS AND STRATEGIES

Describe the general directions in which you see the Program moving over the next 3 years. Include any multi-year initiatives in your Program Plans. Describe how these directions and initiatives align with the College Goals.

1. Plan and execute instructional projects generated from grants and Strong Workforce funds.
2. Plan and execute student service projects generated from SEAP and other grant funds.
3. Plan and execute Facilities Managements facility projects.
4. Plan the smaller projects from our Facilities Master plan.
5. Develop and implement the Sustainability Master Plan.
6. Review Sustainability Master Plan and recommend next steps to meet campus goals.
7. Provide training to staff, faculty, administration on Operations procedures for reporting Work Orders, Trouble Tickets, Hot/Cold calls, etc.
8. Provide training to employees and student groups regarding internal and external facility rentals.
9. Review and recommend next spaces to upgrade
10. Review and recommend maintenance improvements at Hughes Stadium.
11. Review and improve campus signage to include digital signage.
12. Implement software to manage projects and event requests.
13. Increase key box masters for custodial needs.
14. Increase custodial staff to meet the campus needs.
15. Increase temporary classified staffing to support work orders and project completion.

B. UNIT OUTCOMES: ADMINISTRATIVE UNIT OUTCOMES (AUOs) or STUDENT LEARNING OUTCOMES (SLOs) FOR THE PLANNING CURRENT CYCLE

Using the templates below, list the AUOs and/or SLOs that will result from the work of the program in the planning year. These outcomes should align with and support the College Goals. Please feel free to add or delete additional rows as needed.

Examples of possible AUOs, SLOs, and expected outcomes/targets are provided below. These are intended to be illustrative, and not necessarily the AUOs or SLOs that you develop for your program plan.

2026-2029 AUOs and SLOs		
College Strategic Goal	**Administrative Unit Outcome (AUO)/Student Learning Outcome (SLO)**	**Expected Outcomes/Targets**
Goal A	AUO.1 Outdated classroom and lecture hall layouts do not support modern, interactive instructional models. There is a growing need for collaborative furniture systems in classrooms and upgraded technology in lecture halls to transform these spaces from passive settings into environments that foster active learning, critical thinking, and collaboration	Creation of healthy spaces where students, faculty, and staff want to "hang out" and collaborate. Employees enjoy the campus and their workspace. Supporting campus department requests with furniture, equipment, or projects. Outcomes are based on completed projects and support from FM, and contractors. By 2029, upgrade at least 6 classroom spaces, increase outdoor seating, add collaborative seating in Café and older buildings.
Goal B	AUO.2 Update and increase campus signs.	Eliminate barriers to locating departments and resources by improving campus signage, including the addition of digital signage to provide timely student information.
Goal C	AUO.3 Upgrade infrastructure systems to support spaces pending renovations to support access and	Develop a priority list for updating restrooms,

	success for students, faculty, and staff (i.e., physical plant upgrades, furniture replacement, equipment purchases, carpet, safety training).	carpet, furniture, and division offices. Review equipment to identify items that are at the end of their useful life or are inefficient.

NOTE: Some Program Plan areas may only have AUOs, and not have SLOs. Include SLOs only if your area is able to directly measure student learning.

SECTION III: ANNUAL PROCEDURES AND RESOURCE REQUESTS FOR THE PLANNING YEAR

Program Strategies: Explain the overall strategies that the program uses to fulfill its purpose and implement its objectives. List the timeline and responsible persons for procedures.

AUOs/SLOs: Include the AUO/SLO(s) that the program strategy is designed to address.

Resource requirements: State the resources (human, financial, facilities, and IT) needed to implement program objectives.

Previous funding sources: State the sources of funds your program received during the previous planning cycle. This may include grants, categorical funds, and CCCCO allocations, as well as general fund dollars.

2026-2027 Program Plan Resource Requests						
Program Strategies	**AUOs/SLOs (include number from above tables)**	**Timeline**	**Responsible persons**	**Resource Requirements**	**Previously funded? (Yes/No)**	**Previous Funding Source(s)**
See appendix A						
Narrative: This area's annual program funding comes through different funding mechanisms from GENFD, Strong Workforce, Grants, and COPFD. List of projects for the next year is attached as an appendix A. Projects may be added this next year based on other department's unit plans and new grants. The projects list in Appendix A may over lap years to be completed.						

SECTION IV: Appendix A

2026-2027 Program Plan Resource Request					
Program Strategies	**AUO's**	**Timeline Completion**	**Responsible Persons**	**Funding**	**Approximate Cost**
Bottle filler @ softball complex (KHA 26-27 118)	AUO #3	Fall 2026	OPS	GENFD	10,000.00
Cement Cleaning	AUO #3	Ongoing	OPS	GENFD	15,000.00
Copiers (12)	AUO #3	Spring 2027	OPS	GENFD	50,000.00
Digital Signage	AUO #2	Spring 2027	OPS	GENFD	100,000.00
Drinking fountains (Davis/Wsac)	AUO #3	Fall 2026	OPS	GENFD	20,000.00
Hughes Maintenance/Upgrades - bleacher caps, LED lighting, hand dryers, women's restroom upgrades	AUO #3	Fall 2026	OPS	GENFD	60,000.00
Outdoor Umbrella (Food Truck Area)	AUO #3	Ongoing	OPS	GENFD	5,000.00
Sgym Gazebo enclosed	AUO #3	Ongoing	OPS	GENFD	15,000.00
Signage (around campus and replacing old signage)	AUO #2	Ongoing	OPS	GENFD	10,000.00
Storage container	AUO #3	Ongoing	OPS	GENFD	6,000.00
Vertical Bike lockers and remove old	AUO #3	Ongoing	OPS	GENFD	16,000.00
Window Coverings Updating	AUO #3	Ongoing	OPS	GENFD	10,000.00
					325,000.00
Furniture					
Black Box folding chairs	AUO #1	Ongoing	OPS	GENFD	83,000.00

Business Faculty offices	AUO #1	Ongoing	OPS	GENFD	25,000.00
Business Building Hallway seating	AUO #1	Ongoing	OPS	GENFD	6,000.00
Café (tables and chairs)	AUO #1	Ongoing	OPS	GENFD	50,000.00
Café – Student Study Seating	AUO #1	Ongoing	OPS	GENFD	7,000.00
Classrooms (2) flex seating- Annually	AUO #1	Ongoing	OPS	GENFD	60,000.00
Div Office upgrades (sgym) - cubicles	AUO #1	Ongoing	OPS	GENFD	50,000.00
Office- RFM Task chairs (12)	AUO #1	Ongoing	OPS	GENFD	7,000.00
Faculty Offices	AUO #1	Ongoing	OPS	GENFD	10,000.00
Quad Seating	AUO #1	Ongoing	OPS	GENFD	35,000.00
LRC 105 tables and chairs	AUO #1	Ongoing	OPS	GENFD	30,000.00
Study Rooms (around campus)	AUO #1	Ongoing	OPS	GENFD	30,000.00
VPSS/VPA office	AUO #1	Ongoing	OPS	GENFD	30,000.00
Dental waiting area (EHPDIV 26-27 150)	AUO #1	Ongoing	OPS	GENFD	5,000.00
Counselor's office desks (2). R&P 26-27 112)	AUO #1	Ongoing	OPS	GENFD	13,000.00
Classroom furniture at McClellan classroom (T&I 26-27 112)	AUO #1	Ongoing	OPS	GENFD	28,000.00
					469,000.00
Flooring					
RHS hallways (2nd floor)	AUO #3	Ongoing	OPS	GENFD	50,000.00
Sgym 234 carpet	AUO #3	Ongoing	OPS	GENFD	12,000.00

Sgym hallway first floor	AUO #3	Ongoing	OPS	GENFD	30,000.00
VPA Suite	AUO #3	Ongoing	OPS	GENFD	28,000.00
Maintenance - carpet	AUO #3	Ongoing	OPS	GENFD	20,000.00
Abate Sgym hallway first floor	AUO #3	Ongoing	OPS	GENFD	8,000.00
Abate Sgym Pride (234)	AUO #3	Ongoing	OPS	GENFD	8,000.00
					156,000.00