

**LOS RIOS COMMUNITY COLLEGE DISTRICT
REQUEST TO CONDUCT EXTERNAL RESEARCH ABOUT SCC STUDENTS
AND/OR COLLEGES**

Research Proposal Cover Sheet

Date submitted: _____

Principal Investigator: _____ Title: _____

Title of Project: _____

Home Address: _____ Home Phone: _____

Email Address: _____

LRCCD Employees: College: _____ Work Phone: _____

External Lead Researcher: College/University/Organization: _____

Address: _____ Phone: _____

Program of Study: _____ Faculty advisor: _____

Individual/Group Responsible for Study Oversight Approval (if appropriate):

Principal Investigator's Faculty Advisor **OR** Department Chair **OR** Professional Standards Committee:

Print Name: _____ Signature: _____

Title: _____ Date: _____

Names/titles of additional investigators: _____

Implications for LRCCD College or District Resources (use of space, use of college data, etc.): _____

History of this proposed study:

New _____ Modification _____ Renewal _____

If it is a Modification or Renewal, does this submission differ in any way from the previously approved proposal?

Yes _____ No _____ If yes, describe any differences in your proposed research.

Attach the Following:

- ☐ A research proposal that defines your study: description of the study, including its purpose and background; methods section; subjects required (number, source/recruitment procedures, criteria for inclusions/exclusions, etc.); name(s, academic background and experience of investigators; detailed description of data to be extracted from student records (where appropriate); copy of survey instrument (where appropriate); copy of interview protocol (where appropriate).
- ☐ Information on how confidentiality and anonymity will be assured and data security will be provided.
- ☐ Copy of university/agency research approval, including approved guidelines for human subjects in the research (where appropriate)
- ☐ Consent form for participants (if consent from participants is needed to conduct the research)
- ☐ Draft survey instrument and/or interview protocol

Research Office Approval

Approved _____ Not Approved _____ Signature _____ Date _____